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| Perihal | : | Permohonan Perubahan Nilai | Tgl-bln-thn |
| Lampiran | : | \_\_\_ (\_\_\_\_) berkas |  |

Kepada Yth.

Dekan Fakultas Teknologi Infrastruktur dan Kewilayahan

Institut Teknologi Sumatera

Dengan hormat,

Sehubungan telah dikeluarkan Nilai Akhir Mata Kuliah \_\_\_\_\_\_\_\_\_\_ Kelas \_\_\_\_, kami mohon kesediaannya untuk memproses perubahan nilai mahasiswa sebagai berikut:

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| No | Nama | NIM | Semester/TA | Nama MK | Kode MK | SKS | Nilai Awal | Nilai Akhir |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| dst |  |  |  |  |  |  |  |  |

Adapun alasan perubahan nilai disebabkan \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Demikian, atas perhatian dan terkabulnya permohonan, kami ucapkan terima kasih.

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| Koordinator Program Studi \_\_\_\_\_\_\_\_\_\_ |  | Dosen Pengampu Mata Kuliah |
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| NIP/NRK\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | NIP/NRK\_\_\_\_\_\_\_\_\_\_\_\_\_ |